

Public Hearing Process Overview

Sunday, October 30, 2011

3:30 p.m. – 6:00 p.m.

Washington Convention Center (WCC)

<p>Group A: WCC, Rm. 158A (Reproductive Health & Access to Care)</p> <p>Chair: Miryam Gerdine</p> <p>Shadower: n/a</p> <p>Staff: Tia Taylor</p>	<p>Group C: WCC, Rm. 159A (Global Health & Health Disparities)</p> <p>Chair: Joan Stelmack</p> <p>Shadower: n/a</p> <p>Staff: Lucy Melcher</p>
<p>Group B: WCC, Rm. 158B (Environmental & Occ. Health)</p> <p>Chair: Lynn Bethel</p> <p>Shadower: Elizabeth Bancroft</p> <p>Staff: Don Hoppert</p>	<p>Group D: WCC, Rm. 159B (Public Health Science & Infrastructure, & late-breakers)</p> <p>Chair: Debbie Hettler</p> <p>Shadower: Carl Rush</p> <p>Staff: Caroline Fichtenberg</p>

- 1) Reference/Hearing Chair opens the session with a brief overview of how the hearing process will work. (signs of rules will be displayed in front of each hearing room)
- 2) Reference/Hearing Chair announces the policy to be reviewed and calls for the author/s of the policy to identify themselves
- 3) If author/s is/are present, s/he gives a brief overview (2 minutes) of the policy and is available for questions.
- 4) Members from APHA Sections, Caucuses, SPIGS and Affiliates are given the opportunity to make comments, ask questions or announce if their “unit” supports, opposes or has concerns about the policy.
- 5) APHA staff person and Reference/Hearing Chair record “unit” comments as appropriate.
- 6) All substantive comments must also be submitted to the APHA staff person or Reference/Hearing Chair in writing by the end of the hearing. If there needs to be further discussion between the author and a member submitting a comment concerning an unresolved point, it is recommended that the parties continue their

discussion/negotiation in hallway after the end of the formal presentation/discussion so that the hearing proceedings may continue on to the other policies up for discussion.

- 7) All comments are compiled by the APHA staff person and Reference/Hearing Chair and will be discussed at the JPC for final "mark up" session (JPC Executive Business Meeting; Monday Oct. 31, 10:30 a.m.- 5 p.m. (or until completion). **WCC, Rm. 205**
- 8) Based upon the decisions made during the JPC Executive session, a consent calendar is developed for presentation to the Governing Council. The calendar includes all policies that were judged by the JPC to be fully responsive to all of the comments and recommendations made by the JPC in the letter sent to the author after the JPC's spring meeting letter and that received no strong objections during the hearings and will be presented by the JPC Co-Chairs.
- 9) Final revised policies then go to the Governing Council for a vote on Tuesday, November 1.
- 10) Approved policies then go to professional copy-editor for thorough review before adding to the APHA database.